

**ORLANDO EVENTS CENTER  
REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICE FIRMS**

**ADDENDUM #1  
MARCH 17, 2008**

This Addendum Number One (1) is issued by email on 17-March, 2008 and posted to [www.OrlandoEventsCenter.com](http://www.OrlandoEventsCenter.com).

**Issue #1:** Various questions have been received regarding this scope of work. Please see the following questions and associated answers:

**Question:** The RFQ appears to solicit one RFQ response for both materials testing and threshold inspection services. Is that your intent?

**Answer:** **The RFQ is intended to solicit responses on both of the attached scopes of work, but not necessarily to award both scopes to one company. Two separate contracts are being solicited with this RFQ.**

**The responses to the RFQ should clearly indicate which contract(s) is being pursued. We will certainly consider any firms who want to pursue both, but it is not required.**

**While both contracts could potentially be awarded to the same firm, we would require that separate staff perform the work of the two contracts. The employees responsible for materials testing should not be mixed with employees performing threshold inspections.**

**Question:** Are we to submit 2 separate submittals, one for threshold and one for construction materials testing? Or should we combine them into one?

**Answer:** **Companies wishing to pursue both scopes of services may choose to submit two separate proposals or one combined proposal at their discretion. However, please do not submit a proposal that is only valid if both contracts are awarded to your firm.**

**If only one submittal is prepared, the experience section should clearly indicate experience with Material Testing and Inspection in Central Florida and separately indicate experience with Threshold Inspection within the State of Florida.**

**Question:** On page 2 of 9 of WP Moore's Threshold Inspection Plan, under 1. F, the Special Inspector is required to have a minimum of 5 years actual design experience of similar long span structures. Most, if not all of the firms in this area, have a special inspector that has been doing this for years, and is fully qualified, registered and grandfathered in under State requirements. If this requirement is actually adhered to, only structural engineers could be threshold inspectors. If the Special Inspector holds valid State registration, is that acceptable?

**Answer:** **Any requirements for the "design" of similar structures are hereby deleted from this RFQ. Responders do not need to be structural engineers. State registered Special Inspectors are eligible to pursue the Threshold Inspection scope of services.**

**Please see Issue #2 of this Addendum for additional information.**

**Question:** Both Materials Testing and Threshold Inspection Scopes (under Special Considerations) call for the provision of on site facilities. Typically, all our threshold agents and technicians need is a borrowed desk for a laptop for about an hour a day and a place on site we can put a curing box for concrete cylinders. Do we need to provide a trailer?

**Answer:** **Events Center Development, LLC will not be providing a trailer or other office space on site for use by either the Threshold Inspection Firm or Materials Testing Firm. If on-site office or desk space is required, this should either be coordinated directly with a firm who has space available on-site or plans should be made to provide it directly.**

**It is strongly suggested that the Materials Testing Firm provide their own facilities on site, which must be coordinated with the Construction Manager at Risk.**

**Question:** Under Attachment C Construction Materials Testing Exclusions (sect. C), Fireproofing inspection or testing is excluded. This is typically part of the testing scope if fireproofing is utilized. Do you want this included?

**Answer:** **Please see Issue #3 below.**

**Question:** Section C.1 of the Threshold Inspection Scope of Services stipulates that the Threshold Inspecting firm will not be responsible for monitoring foundation construction and subsurface soil preparation. However, it is typically necessary that the Threshold Inspector is involved to some degree in all phases of the construction; whether it is reviewing the geotechnical engineer's monitoring reports or providing periodic inspection etc., in order to be familiar with the construction activities so that the Threshold Inspector can appropriately prepare the final letter required by the law. Will this level of involvement be included in the final scope of work?

**Answer:** **Yes. The Threshold Inspection Agency will still be expected to review the information provided by the Geotechnical Engineer and be familiar with the work that they are monitoring.**

**Issue #2: Professional Services RFQ, Attachment B – Threshold Inspection Plan (Summary) Section I Paragraph F requires that the Special Inspector have a minimum of 5 years inspection AND actual design of similar structures. This paragraph shall be replaced with the following:**

- F. In addition to the requirements of the Board of Building Codes and Standards, the Special Inspector shall have a minimum of five years of experience in inspection of similar structures (long span, concrete frame or arenas). The Special Inspector's Representative shall have a minimum of three years of experience in inspection of similar structures and shall be qualified by education or licensure to perform the duties assigned by the Special Inspector. The qualifications shall include licensure as a professional engineer or architect, graduation from an engineering education program in structural engineering, successful completion of the NCEES Fundamentals Examination, or registration as building inspector or general contractor.

**Issue #3: Professional Services RFQ, Attachment C – Construction Materials Testing and Inspection Scope of Services Section C, item .3, states that Inspection or Testing of Fireproofing is excluded. This section shall be modified as follows to remove this exclusion:**

**C. EXCLUSIONS TO SCOPE OF WORK:**

- .1 Threshold Inspection Services, as detailed in Attachments A & B, are excluded from this scope of work.

- .2 Subgrade inspections, test pile monitoring and augercast/displacement pile installation monitoring and other services being provided by the Geotechnical Engineer.
- .3 Deleted.
- .4 HVAC Testing and Balancing.

**END OF ADDENDUM NO. 1**